



THE CATHOLIC UNIVERSITY OF ZIMBABWE

Harare Campus
18443, Cranborne Avenue,
Box H200, Hatfield, Harare

Tel: 263-4-570169 | 570396 | 0775 259 521 | 080644140601
Email: info@cu.z.ac.zw / marketing@cu.z.ac.zw
www.cu.z.ac.zw

Why is it important for the Catholic University of Zimbabwe Student to register?

CUZ Portal: <https://registration.cuz.ac.zw/>

1. Semester Course Enrollment:



Students register to enroll in the courses they will be taking during the semester. This ensures you meet academic requirements and progress towards your Certificate / Diploma or Degree program. Semester courses are registered at the beginning of each semester as guided by the administration.

2. Exam Registration and Timetables

Students should register so that they take their scheduled exams as indicated on the portal and view timetables and plan for the semester. This also allows the University to plan for the exam sessions.

3. Results Access:

Official results can only be accessed by registered students.

4. Access to Academic Records

The official position is that registration provides access to academic transcripts, grades, and academic history, helping students track their progress. This helps students plan for their next semester. This gives students independent access to their academic records.

5. Resource Accessibility

Registration grants access to university resources like the library, online resources, and learning management systems (e.g., Moodle).

6. Personal Information Management

- a. **Students can update their personal details** on the portal such as spellings, contact information, emergency contact details, and mailing addresses.
- b. **Ensures Data Accuracy** - Allows students to update and verify their personal and academic information such as the program and year of study, reducing errors.
- c. **Provides Real-Time Updates**





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The portal Keeps students informed about deadlines, exam schedules, and important announcements.

What happens when a student is not registered?

1. Financial Penalties

Late registration fees and late fees payment penalties apply when students fail to register during the given time.

2. Deferred: Students who are not registered are assumed to have deferred the semester.

3. Lack of access to write Exams

Without registration, students will be barred from writing semester exams, effectively halting their academic progress.

4. Denied Access to Academic Records

Transcripts, grades, and other academic records will not be accessible to students who are not registered, making it impossible to prove academic achievements or progress.

5. Re-Enrollment fees

Returning students may face additional fees, reapplication processes, or other penalties for failing to register on time.

6. Program time out: Students are at risk of being timed out of their program if they do not engage the Administration for guidance and assistance.

This guide was prepared to highlight the importance of Catholic university of Zimbabwe students registering for each semester.

Department of Information Communication and University Services

